

# **Lois Bulley Scholarship Fund**

## **APPLICATION FORM**

### **INSTRUCTIONS FOR FILLING OUT THE SCHOLARSHIP APPLICATION FORM**

1. Read the application form and the accompanying instructions carefully.
2. Fill in the application form using capital letters and leave space between words.
3. Keep a copy of the filled –in original application for your records.
4. Ensure that you have attached all required documents by ticking the checklist at the bottom of the application form
5. Answer all questions. Those not applicable should be marked “**N/A**”.
6. This form should be posted to the following address,

**Lois Bulley Bursary Fund  
P. O. Box 41303-00200  
NAIROBI**

## SECTION A

### Applicant Personal and Family Information :

1. Applicant's Name: \_\_\_\_\_
2. Gender: Male ☐ Female ☐
3. Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_
4. Home County: \_\_\_\_\_
5. Permanent Address: \_\_\_\_\_
6. Telephone Number: \_\_\_\_\_
7. Total members the in family: Brothers \_\_\_\_\_ Sisters \_\_\_\_\_ Others (Specify) \_\_\_\_\_
8. Who is responsible for paying your school fees: \_\_\_\_\_
9. Father's Name: \_\_\_\_\_
10. Father Status: Alive ☐ Dead ☐ If deceased please mention the date of demise.
11. Professional Status: Employed ☐ Peasant Farmer ☐ Unemployed ☐ If employed attach copy of latest pay slip.
12. Telephone Contact: \_\_\_\_\_
13. Mothers Name: \_\_\_\_\_  
Mother Status: ☐ Alive ☐ Dead ☐ If deceased please mention the date of demise
14. Professional Status: Employed ☐ Peasant Farmer ☐ Unemployed ☐ If employed attach copy of latest pay slip.
15. Telephone Contact: \_\_\_\_\_
15. Provide details of the brothers and sisters in your family in the table below:

	Name	Year of Birth	Class Attending	Fees paid	Sponsor
1					
2					
3					
4					
5					

**Any other supporting person or Guardian**

**10.** Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

**11.** Address: \_\_\_\_\_

**12.** Telephone Number: \_\_\_\_\_

**13.** Occupation: \_\_\_\_\_

**SECTION B**

**Applicant's Education Record:**

**1.** Name of the Primary & secondary School(s) attended

	Name of School	Year Joining	Class	Year Leaving	Class
<b>1</b>					
<b>2</b>					
<b>3</b>					
<b>4</b>					

**2.** Extra Curricular activities undertaken in school:

a. Sports: \_\_\_\_\_

b. Clubs: \_\_\_\_\_

c. Other social activities: \_\_\_\_\_

**3.** Mean grade( Marks) attained at class 8 KCPE & Form 4 KCSE results:

\_\_\_\_\_

**4.** University admitted to : \_\_\_\_\_

**5.** Essay:

On a separate sheet of paper, please explain in not more than 200 words why you deserve this scholarship:

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## Application CHECK LIST

**Place a tick the box. If not applicable, write N/A**

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- |   |                          |
|---|--------------------------|
| 1. Copy of KCSE and KCPE examination result slip                          | <input type="checkbox"/> |
| 2. Copy of secondary school leaving certificate                           | <input type="checkbox"/> |
| 3. University admission letter must be a local public university in Kenya | <input type="checkbox"/> |
| 4. Reference letter from the head teacher of the former secondary school  | <input type="checkbox"/> |
| 5. A letter from your local chief or pastor supporting your application   | <input type="checkbox"/> |
| 6. Copies of previous scholarships attained                               | <input type="checkbox"/> |
| 7. Copy of Guardian/parent latest pay slip                                | <input type="checkbox"/> |
| 8. In case of demise of parent attach a copy of death certificate         | <input type="checkbox"/> |

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### For Official Use Only:

Are the applicant documents in order: Yes ☐ No ☐

Does the applicant qualify for award of scholarship: Yes ☐ No ☐

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Signature of Approving Person

Department

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Date

# Lois Bulley Scholarship Fund

## DEED OF AGREEMENT

Mr./Ms. \_\_\_\_\_ Son/Daughter of \_\_\_\_\_

P O Box \_\_\_\_\_ Telephone: \_\_\_\_\_

Hereby called the Approved Student has been selected by LBSF for the award of University Education scholarship for four years study at \_\_\_\_\_. The approved Student has accepted the award of the scholarship on the terms and conditions governing the scholarship award as below:

1. Scholarship will cover the following:
  - a. Tuition fees for four years
  - b. Basic hostel accommodation
2. The continuous support under this scholarship program will be made subject to the complete adherence to all rules and regulations governing this program as well as satisfactory performance in tuition. It is the intention of LBSF to continue supporting this program subject to availability of funds.
3. The Approved Student shall not change the indicated university without prior approval by LBSF.
4. In case of selection by any other scholarship scheme, the approved student shall immediately inform LBSF.
5. The scholarship will be discontinued in the following cases:
  - a. If the student fails to maintain class attendance
  - b. If the student is involved in malicious/undesirable activities
  - c. If the student is punished because of his involvement in violation of university rules, damage to university property, misbehavior with other students or staff or any other disciplinary action.
  - d. If information provided by student is found to be incorrect at any time during his/her study period.
  - e. If the student fails to maintain academic standards at the university.

The parties mentioned above have signed this deed in token of acceptance:

**LBSF CHAIRPERSON**

Name: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**PARENT/GUARDIAN**

Name: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**STUDENT**

Name: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**WITNESSED BY:**

Name: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_